

Palo Pinto County

REQUEST FOR PROPOSAL

Records Management, Computer Aided Dispatch, Mobile, Civil.

Palo Pinto County Sheriff's Office
Attn: Sheriff Brett McGuire
PO Box 279
420 Cedar Street
Palo Pinto, Texas 76484
940-659-1642

Purpose and Objectives

Palo Pinto County Sheriff's Office (PPCSO) desires to acquire a CJIS secured Public Safety software system to include Administration, Computer Aided Dispatch with both ANI/ALI Interface and TCIC/NCIC Interface (CAD), Mapping with AVL, Records Management with Crime Analysis and Records Query options (RMS), Civil, and Mobile CAD and records solutions for replacing their current software. This procurement software shall be one fully integrated solution from a single vendor. This software should provide PPCSO with one system that will provide PPSCO a complete and seamless software to meet all of the above requirements.

Proposals should include licensing for 24 Officers, 2 Administrative/Clerical, 2 Command staff, and 10 Dispatch. This may have a slight variance based on how your software is configured.

Proposal Process

The Palo Pinto County Sheriff's Office (PPCSO) will conduct the selection and contract award process in the following manner:

- 1) This document will be distributed to all vendors who request it.
- 2) Vendors will prepare responses to the RFP. Vendors may submit questions about the RFP to the contact person listed below.
- 3) The proposals will be received and evaluated as described in this RFP. If deemed necessary, PPCSO will ask one or more selected vendors questions about their proposals, either in writing or by oral presentation. Additional demonstrations of the system at the agency's location or through online methods may be requested.
- 4) A selected vendor will be chosen for contract negotiations.

Schedule of Events

The following is the schedule of events listed in the order of occurrence, showing the major milestones from issuance of the RFP to the contract award:

<u>Milestone Event</u>	<u>Date</u>
1. RFP Issuance	04/24/2019
2. Proposal due date	Noon on 05/24/2019
3. Proposals presented to Commissioners	At Court on 05/28/2019
4. Project Awarded	At a later time sometime after 05/28/2019

Proposal Submittal Instructions

Vendors are to submit a COPY of their proposal on or before Noon on 05/24/2019:

US Postal Delivery:

Palo Pinto County Sheriff's Office
 NIBRS Software Proposal
 Attn: Brett McGuire
 PO BOX 279
 Palo Pinto Texas, 76484

Carrier Delivery:

Palo Pinto County Sheriff's Office
 NIBRS Software Proposal
 Attn: Brett McGuire
 420 Cedar Street
 Palo Pinto Texas, 76484

It will be the sole responsibility of the vendor to have their proposals delivered to the PPCSO before the closing hour and date. Late submissions will not be considered.

All proposals must be valid for a period of 90 days after presentation to commissioners. Proposals must address all RFP requirements. This RFP is for a complete turnkey system including software, installation, training, and software maintenance, support and updates for the first five years. Partial or incomplete proposals will be rejected.

Proposal Format

It is the intent of the PPCSO to solicit proposals that are complete yet concise, descriptive yet brief. Each proposal must include company introduction, system description, hardware requirements, Install and training plan, support and maintenance, price proposal.

Evaluation Criteria

It is the intent of the PPCSO to acquire the best system available within their budgetary means. Thus, while preference may be given to the lowest responsible vendor, the PPCSO reserves the right to select the software that provides Palo Pinto County and the PPCSO with the best value.

Vendor Qualifications

The Palo Pinto County Sheriff's Office will satisfy itself that potential contractors are reputable firms with a proven record of accomplishment and a proven product. Vendors shall provide at least THREE (3) references from installations of similar size and functionality to the system being proposed. References shall include the contact name and phone number and a brief description of the system that was installed with their agency.